

Invitation for Tenders

		Bangladesh Securities and Exchange Commission Securities Commission Bhaban, E-6/C, Agargaon Administrative Area, Sher-E-Bangla Nagar, Dhaka-1207 PABX: +88 02 44826531, Fax No: +88 02 44826506 Email: info@sec.gov.bd Web: www.sec.gov.bd		
Invitation for Tender				
1	Ministry/Division	Financial Institutions Division, Ministry of Finance		
2	Agency	Bangladesh Securities and Exchange Commission		
3	Procuring Entity Name	Office of the BSEC Administration, Securities Commission Bhaban, E-6/C, Agargaon, Dhaka-1207		
4	Invitation for Providing Physical Services	Procurement of ICT Support and Maintenance Service (Non-Consulting)		
5	Tender no.	BSEC/2023-24/PSN-01		
6	Invitation Ref No.	BSEC/Admin/13:30/2023/259		
7	Date	25-03-2024		
KEY INFORMATION				
8	Procurement Method	Open Tendering Methods		
Funding Information				
9	Budget and Source of Funds	Bangladesh Securities and Exchange Commission Own Fund		
PARTICULAR INFORMATION				
10	Tender Name	Procurement of ICT Support and Maintenance Service		
11	Tender Selling Date, Closing & Opening Date and Time	Last Selling Date	Closing Date & Time	Opening Date & Time
		03:30 PM on 22 nd April 2024	01:30 PM on 23 rd April 2024	02:00 PM on 23 rd April 2024
12	Name & Address of the office for selling Tender Document, receiving & opening tender	Selling	Receiving	Opening
		Office of BSEC Administration, Securities Commission Bhaban, E-6/C, Agargaon, Dhaka-1207	Office of BSEC Administration, Securities Commission Bhaban, E-6/C, Agargaon, Dhaka-1207	Office of BSEC Administration, Securities Commission Bhaban, E-6/C, Agargaon, Dhaka-1207
INFORMATION FOR TENDERER				
13	No. of Lot	No. of lot under this tender is 01 (One)		
14.	Eligibility of Tenderer	As per TDS.		
15	Brief Description of Services and	In order to carry out all sort of troubleshoot and maintenance of computer hardware, Anti-virus, Application software, Operating system, Access control system, CC TV System, IP PABX, LAN		

	Time for Completion	connectivity, WIFI connectivity and all other computer systems along with ensuring appropriate cyber security measures across the whole network, BSEC needs ICT support and maintenance service from reputed ICT support service company. Time for Completion of the Services: 36 months
16	Price of Tender Document	BDT 4,000/- (Taka Four Thousand) only payable in the form of Pay Order/Bank draft from any scheduled bank in Bangladesh in favor of BANGLADESH SECURITIES AND EXCHANGE COMMISSION
17	Tender Security Amount	The amount of the tender security shall be BDT 6,00,000.00 (Taka Six Lac Only). The tender security shall be payable in the form of Bank Draft or Pay Order in favor of BANGLADESH SECURITIES AND EXCHANGE COMMISSION.
PROCURING ENTITY DETAILS		
18	Name of Official Inviting the Tender	Gour Chand Sarker
19	Designation of Official Inviting the Tender	Deputy Director (Admin)
20	Contact details of Official Inviting the Tender	Office of BSEC Administration, Securities Commission Bhaban, E-6/C, Agargaon Administrative Area, Dhaka-1207
21	The procuring entity reserves the right to accept or reject any / all tender(s) without assigning any reason whatsoever.	

Gour Chand Sarker
 Deputy Director (Admin)
 Bangladesh Securities and Exchange Commission
 Email: gour@sec.gov.bd